



VOLUNTEER SERVICE PROGRAM AGREEMENT

CHISPA PROJECT, a not-for-profit organization registered in the United States, works with schools in Honduras to provide books for students and motivate reading. CHISPA PROJECT will be working with (name) _____, a short-term VOLUNTEER from (dates) _____ in Tegucigalpa, Honduras.

This VOLUNTEER will work with CHISPA PROJECT with the goal of assisting in inaugurating a library including painting, book categorizing, and assisting in children's reading activities. To best define the terms of this trip, we've laid out the following responsibilities for both CHISPA PROJECT and this VOLUNTEER.

CHISPA PROJECT commits to the volunteer service program with the following resources:

- Transportation within Honduras for project and all work-related activities
- Pick up and drop off from the Tegucigalpa (TGU) airport
- Food and basic lodging within Honduras
- Travel Health Insurance within Honduras
- Project materials during the volunteer work week

The VOLUNTEER is responsible for the following:

- A signed waiver form, volunteer application, and this agreement form before October 1, 2019
- Flight to/from the Tegucigalpa (TGU) airport
- Airport meals during travel
- Trip insurance (optional, if desired)

Payment Schedule:

- A deposit of \$200 by October 1, 2020.
- Final payment of \$900 by January 15, 2021

Because this project consists of resources and planning to be paid for in advance, each payment is **non-refundable** in the event of a cancellation or shortened time frame of the program. Any unused funds at the time of cancellation or termination will be donated to CHISPA PROJECT and used as required by the federal government under the conditions of being a 501(c)(3) organization and to remain in compliance with the conditions of our donors and our mission of school libraries and reading in Honduras.

Sara Christine Burkes
Executive Director
CHISPA PROJECT

Printed Name:
Phone Number:
Date:

If the person signing above is under 18, this must also be signed by a parent or guardian below:

I hereby certify that I am the parent or guardian of _____, named above, and do hereby give my consent without reservation to the foregoing agreement on their behalf.

Printed Name

Signature