



10566 Combie Rd, Suite 6643 Auburn, CA 95602

**VOLUNTEER SERVICE PROGRAM AGREEMENT**

CHISPA PROJECT, a not-for-profit organization registered in the United States, works with schools in Honduras to provide books for students and motivate reading. CHISPA PROJECT will be working with (name) \_\_\_\_\_, a short-term VOLUNTEER from \_\_\_\_\_ (dates) in Honduras.

This VOLUNTEER will work with CHISPA PROJECT with the goal of assisting in inaugurating a library including painting, book categorizing, and assisting in children’s reading activities. To best define the terms of this trip, we’ve laid out the following expectations for both CHISPA PROJECT and this VOLUNTEER.

**CHISPA PROJECT commits to the volunteer service program with the following resources:**

- Transportation within Honduras for project and all work-related activities
- Food and basic lodging within Honduras
- Travel Health Insurance within Honduras
- Project materials during the volunteer work week

**The VOLUNTEER is responsible for the following:**

- A signed waiver form, volunteer application, and this agreement form by December 15, 2021.
- Flight to/from the Tegucigalpa (TGU) airport
- Airport meals
- Trip insurance (optional, if desired)
- Covid-19 proof of vaccination

**Payment Schedule:**

- A deposit of \$200 by December 15, 2021.
- Final payment of \$800 by March 1, 2022.

Because this project consists of resources and planning to prepare for the library and purchased in advance, each payment is **non- refundable** in the event of a cancellation or shortened time frame of the program. Any unused funds at the time of cancellation or termination will be donated to CHISPA PROJECT and used as required by the federal government under the conditions of being a 501(c)(3) organization and to remain in compliance with the conditions of our donors and our mission of school libraries and reading in Honduras.

Sara Burkes Brakhane  
Executive Director  
CHISPA PROJECT

\_\_\_\_\_  
Printed Name:  
Phone Number:  
Date:

If the person signing above is under 18, this must also be signed by a parent or guardian below:

*I hereby certify that I am the parent or guardian of \_\_\_\_\_, named above, and do hereby give my consent without reservation to the foregoing agreement on their behalf.*

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature